

REQUEST FOR PROPOSALS



REQUEST FOR PROPOSALS FOR THE PROCUREMENT OF UNIFIED COMMUNICATION DEVICES FOR DUBE TRADEPORT CORPORATION

REF NO.: DTP/RFP/39/CEO/11/2017

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC has a Microsoft Enterprise agreement with Microsoft that includes a license to the Office 365 suite, E3 and E5 series. DTPC is in a process of deploying skype, as a business communication tool, to all desktop/laptop, including mobile devices. The DTPC intends to extend the business communication tools or unified communication solution into the meeting room's so that participation of individuals in meetings can also be done remotely using communication devices.

The aim of this bid is to replace and upgrade the current meeting room's traditional communication infrastructure and deliver integrated voice, video, mobility, and presence services across end-points, devices, and applications. The envisaged new infrastructure should enable communications both internally and externally of the DTPC connectivity network.

It is a pre-qualification condition of this bid that **only Black EME / QSE** companies are eligible to tender provided that such **EME/QSE** sub contract 40% of the value of the contract to African black people.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference point system where 80 points will be reserved for price only and 20 points reserved for preference points as per the B-BBEE verification certificates.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Request for Proposals and Specification documents will only be available **from 12 February 2018 until 19 February 2018** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R 500.00** (five hundred Rands) must be paid prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/39/CEO/11**" and **must clearly identify the Bidder**, e.g. "**ABC Consortium**". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **20 February 2018 at 13:00**.

Enquiries should be directed to: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on, **6 MARCH 2018**.

Documents should be clearly marked “**UNIFIED COMMUNICATION DEVICES FOR DTPC**”