

REQUEST FOR PROPOSALS

APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE GENERATOR REPAIRS AND MAINTENANCE SERVICES FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/45/PRO/01/2018

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

Dube TradePort invites proposals from suitably qualified, experienced and independent Professional service providers to assist with repairs and maintenance of DTPC's existing 17 generators and new ones to be acquired during the course of the three year contract period.

These services will include but not limited to:

- Major servicing of all generators once a year
- Minor servicing of all generators three times per year
- Provision of comprehensive maintenance plans and schedules for each year
- Ad-hoc on-site response to breakdowns and emergencies in one hour
- Compliance with DTPC SHERQ and OHSA requirements
- Collection and delivery of equipment for repairs
- Provision of warranty on parts and workmanship

In line with the PPPFA regulations, 2017 sub reg. 4(1) (b), the prequalification criteria for this bid is that only companies who are EME are eligible to tender for this bid.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference points system.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will only be available from, **14th May 2018 to 22nd May 2018** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R1000.00 (One thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/45/PRO/01/2018**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session meeting for service providers, who have paid for and collected the Bid Documents during the collection period as specified above, will be held at DTPC, 7 Umsinsi Junction, 4th Floor, 29° South, La Mercy KwaZulu Natal on, **23rd May 2018 at 11:00.**

Enquiries should be directed via email: tenders@dubetradeport.co.za.

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CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **5th June 2018**. Documents should be clearly marked "**GENERATOR MAINTENANCE SERVICES FOR 3 YEARS**"