



APPLICATION TO LOCATE AND OPERATE WITHIN DUBE TRADEPORT SPECIAL ECONOMIC ZONE

2016/17

File Reference: _____



SOUTHERN AFRICA'S PREMIER
AIR LOGISTICS PLATFORM

DUBE TRADEPORT SPECIAL ECONOMIC ZONE

- Developers wishing to submit proposals for non-Special Economic Zone (SEZ) developments in Dube City, Dube AgriZone and Dube TradeZone must fill out Section A and supply the documents listed in Section C.
- Developers wishing to apply for SEZ-Enterprise status must fill out Section A and supply the documents listed in Section B and C.

SECTION A: CUSTOMER DETAILS

A.1 BUSINESS DETAILS

Developer: Tenant:

Registered name of business: _____

Trading name of business: _____

Registered address of business: _____

Physical address from which the business operates (head office): _____

Postal address: _____

Business phone number: _____

Business fax number: _____

Key contact person:

Full name: _____

Phone number: _____

Email address: _____

A.2 APPLICANT/DIRECTOR DETAILS

Name: _____ Surname: _____

Title: _____ ID No.: _____

Mobile: _____ Email: _____

BEE Classification:

African: Coloured: Indian: White: Other (specify): _____

2nd Director (if applicable)

Name: _____ Surname: _____

Title: _____ ID No.: _____

Mobile: _____ Email: _____

BEE Classification:

African: Coloured: Indian: White: Other (specify): _____

3rd Director (if applicable)

Name: _____ Surname: _____

Title: _____ ID No.: _____

Mobile: _____ Email: _____

BEE Classification:

African: Coloured: Indian: White: Other (specify): _____

A.3 DIRECTOR'S/MEMBER'S INTEREST

Name	Shareholding %	Male/Female	BEE/Non-BEE
Total			

"BEE" includes African, Coloured, Indian and Chinese natural persons who are citizens of the Republic of South Africa by birth or by descent as well as natural persons who acquired citizenship by naturalisation prior to 27 April 1994.

Shareholding Ownership	% Male	% Female	% Total
African			
Coloured			
Indian			
White			
Other - specify: _____			

A.4 OPERATING ENTITY

Company: Close Corporation: Other - specify: _____

Registration No.: _____

A.5 CURRENT REGISTRATIONS

VAT: Yes: No:

VAT Number: _____

UIF: Yes: No:

PAYE: Yes: No:

Income Tax: Yes: No:

Tax Number: _____

A.6 FINANCIAL INFORMATION

Employment projections for the 1st year of operations and 5 years thereafter

1st Year: _____

5th Year: _____

Estimated value of Investment

Building: R _____

Plant and equipment: R _____

A.7 DEVELOPMENT AND TENANT DETAILS

Preferred precinct and stand number: _____

Planned construction commencement date: _____

Expected commencement date of operations: _____

Size requirements

Building: _____

Yard: _____

Total: _____

Details of your developer/tenant

Business name: _____

Name of main contact: _____

Cellphone number: _____

Office number: _____

Email address: _____

Current operating address: _____

A.8 PROPOSED BUSINESS ACTIVITIES

Business sector: _____

(e.g. automotive, pharmaceuticals, electronic, clothing, textile, food, perishables, paper, packing, other - specify)

Anticipated use of land: _____

(e.g. logistics, assembly, light manufacture, warehousing, storage, other - specify)

Export details

Target market for exports: _____

(e.g. North America, South America, Europe, South East Asia, China, Australia, Africa)

% of exports envisaged: _____

% of air/sea freight ratio of exports: _____

Import Details

Source countries for imports: _____

(e.g. North America, South America, Europe, South East Asia, China, Australia, Africa)

% of imports envisaged: _____

Imported raw materials to be used in the activities and processes of the proposed investment:

(Please specify type and quantities) _____

% of air/sea freight ratio of imports: _____

Estimated electrical consumption requirements: _____ (KvA or MvA)

Estimated water requirements/consumption: _____ (kl or litres)

Envisaged standard hours of operation: _____

Types of skills required: _____

Please list any support that your company will require from Dube TradePort Corporation:

A.9 CONSENT

The customer hereby consents that, and authorises Dube TradePort Corporation or agent, to at all times:

- a) Contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the prospective Tenant;
- b) Furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of the prospective Tenant to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding the tenant's dealings with the landlord; and
- c) Conduct any necessary company or criminal checks.

Name: _____

Signature: _____

A.10 CONFIDENTIALITY

The information contained herein is confidential. Accordingly, the reader undertakes to keep all the information herein as confidential and further undertakes not to disclose the information herein to anyone without the prior written approval of the writer and / or Dube TradePort Corporation.

SECTION B: SEZ DEVELOPMENT

Checklist of required documentation for SEZ Enterprise applications:

1. Letter of good standing from Department of Labour
2. The basis on which the entity will occupy the proposed premises
(A copy of the lease agreement and all associated agreements, if applicable)
3. Financial projections and business plan
4. Export Plan

The applicant will be required to conclude an SEZ Operator Agreement and sign the required declarations.

SECTION C: FICA

Prior to conclusion of a formal lease, the following documentation will be required for all developments in order for DTPC to fulfill FICA requirements (certified copies):

1. All Directors ID's
2. Resolution
3. BEE Certificate
4. Company Profile
5. Certificate of incorporation (form cm1) or (cor14.1)
6. Certificate to commence business (form cm46) or (cor14.3)
7. Notice of registered office and postal address (form cm22) or (cor21)
8. Original tax clearance certificate
9. Value-Added Tax (VAT) registration certificate
10. Banking details of entity on bank letterhead
11. Audited financial statements for the past 3 years
12. Signed consent to perform criminal and credit worthiness checks
13. Copies of all permits, licenses or legislative consent required for the specific entity in which the entity operates (including permits to satisfy environmental and town planning legislation)

FOR INTERNAL OFFICE USE ONLY

Date of original application: _____(DD/MM/YYYY)

- **Stage 1:**
 - Submitted for Due Diligence _____(DD/MM/YYYY)
 - Received from Due Diligence _____(DD/MM/YYYY)
- **Stage 2:** Investment Committee _____(DD/MM/YYYY)
- **Stage 3:** Board Approval _____(DD/MM/YYYY)